



INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

(Promoted by IRDAI, Govt. of India)

NOTICE FOR ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE SEVENTEENTH ANNUAL GENERAL MEETING OF **INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS** (CIN: U80902TG2005NPL047675) WILL BE HELD ON SATURDAY, THE 13TH DAY OF JUNE, 2026 AT 11:00 A.M AT HOTEL THE PLAZA, 6-3-870, GREENLANDS, BEGUMPET, HYDERABAD - 500016, TELANGANA, INDIA ALONG WITH VIDEO CONFERENCING OR OTHER AUDIO-VISUAL MEANS (VC/OAVM) IN CONTINUATION TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2025 and the Report of the Boards and Auditors thereon.

Members are informed that vacancies for the 4 retiring council member falling vacant shall be filled through Election process to be undertaken by the election officer duly appointed by IRDAI. (as per AOA and RPCEC of IIISLA)

2. To appoint a Director in place of Mr. Vipin Kumar Shukla (DIN: 08517120) who retires by rotation.

"RESOLVED THAT in accordance with the provisions of the Companies Act, 2013 ("Act") (including any statutory modification(s) or re-enactment thereof, for the time being in force and rules made there under) and in accordance with the "Regulations & Procedure for the Conduct of Elections to the Council"(RPCEC), the consent of the Members of the Company be and is hereby accorded to appoint a Director in place of Mr. Vipin Kumar Shukla (DIN: 08517120), who retires by rotation.

3. To appoint a Director in place of Mr. Dharma Prakash Songara (DIN: 11158641) who retires by rotation.

"RESOLVED THAT in accordance with the provisions of the Companies Act, 2013 ("Act") (including any statutory modification(s) or re-enactment thereof, for the time being in force and rules made there under) and in accordance with the "Regulations & Procedure for the Conduct of Elections to the Council"(RPCEC), the consent of the Members of the Company be and is hereby accorded to appoint a Director in place of Mr. Dharma Prakash Songara (DIN: 11158641) who retires by rotation.



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4. To appoint a Director in place of Mr. Yogesh Shantaram Patil (DIN: 07887089) who retires by rotation.

"RESOLVED THAT in accordance with the provisions of the Companies Act, 2013 ("Act") (including any statutory modification(s) or re-enactment thereof, for the time being in force and rules made there under) and in accordance with the "Regulations & Procedure for the Conduct of Elections to the Council"(RPCEC), the consent of the Members of the Company be and is hereby accorded to appoint a Director in place of Mr. Yogesh Shantaram Patil (DIN: 07887089) who retires by rotation.

5. To appoint a Director in place of Kishor Dhanvantrai Dhakan (DIN: 11167933) who retires by rotation.

"RESOLVED THAT in accordance with the provisions of the Companies Act, 2013 ("Act") (including any statutory modification(s) or re-enactment thereof, for the time being in force and rules made there under) and in accordance with the "Regulations & Procedure for the Conduct of Elections to the Council"(RPCEC), the consent of the Members of the Company be and is hereby accorded to appoint a Director in place of Mr. Kishor Dhanvantrai Dhakan (DIN: 11167933) who retires by rotation.

FOR INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

AJAY GIRDHAR
SECRETARY AND DIRECTOR
DIN:08517361

RISHI PARTAP BHASIN
PRESIDENT AND DIRECTOR
DIN:09469430

PLACE: Hyderabad

DATE: 21.05.2026



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NOTES:

1. The statement pursuant to Section 102(1) of the Act, in respect of the Ordinary business proposed above to be transacted at the 17th AGM, is annexed hereto and forms part of the Notice.
2. Relevant documents referred to in this Notice of AGM are available electronically for inspection by the members on all working days during normal business hours up to the date of AGM.
3. All the processes, notes and instructions relating to attending the 17th Annual General Meeting ("AGM") through VC / OAVM and e-voting, including remote e-voting and e-voting during the AGM, shall apply to the Members for participating in and voting at the AGM in respect of the resolutions proposed in this Notice.
4. Members having any queries with respect to Accounts may communicate the same to the Company well in advance before the meeting.
5. The Ministry of Corporate Affairs has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliance by the companies and has issued circular stating that the service of documents / notices including annual report can be sent by e-mail to its members. To support the same members are requested to register their e-mail addresses with the company.
6. Members who have not yet registered their email addresses are requested to register the same by providing their name, Membership Number, e-mail id to receive the notice calling AGM, Annual Report & other documents permissible to be sent through electronic mode, by sending e-mail to admin@iisla.co.in.
7. Members who would like to express their views/ ask questions as a Speaker at the AGM may pre-register themselves by sending a request from their registered email ID mentioning their names, membership credentials, PAN and mobile number to iislaagm@gmail.com between **Wednesday, June 10, 2026 (9:00 a.m. IST)** and **Friday, June 12, 2026 (5:00 p.m. IST)**. Only those Members who have pre-registered themselves as Speakers will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.



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8. Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, Members are provided with the facility to cast their vote on all items/resolutions set forth in this Notice, through e-voting on Right2Vote e-voting platform.
9. Members who have cast their vote by remote-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
10. Those Members, who will be attending the AGM physically at the Venue and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system or ballot/polling papers during the AGM.
11. Persons whose name appears in the Register of Member (List of Good Standing Members) as on **07th May 2026** (cut-off date) shall be entitled to vote by way of e-voting on the date of AGM and remote e-voting on the Resolution(s) set forth in this Notice. Any person who is not a member as on the above cut-off date should treat this Notice for information purpose only.
12. The remote e-voting facility will be available during the following period:

Date and Time of Commencement of Remote E-Voting	From 09:00 am (Server Time) on Wednesday, 10th June, 2026
Date and Time of Conclusion Of Remote E-Voting	Up to 05:00 pm (Server Time) On Friday, 12th June, 2026

Note: Remote e-voting will not be allowed beyond the aforesaid date and e-voting Module shall be disabled by Right2Vote upon expiry of Aforesaid.

13. The Board of Directors (Council Members) has Appointed C D Jain & Associates (Firm Registration No: 041576N), Company Secretary Firm as Scrutinizer the E- voting Process in fair and Transparent Manners.

The Scrutinizer shall unblock the Votes cast through Remote E-Voting, in the Presence of at least two witnesses not in Employment of company.

14. **Declaration of results of Voting:** The Scrutinizer will submit the report on Vote cast in favor or against and invalid Votes, if Any, to the chairman or any other person authorized by him, who shall countersign the same,



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and the Result of the voting will be declared within the time stipulated under the Applicable laws. The Voting results along with scrutinizer's Report will be hosted on company's website viz. <https://www.iiisla.co.in/> and the website of Right2Vote <https://right2vote.in/>.

15. The resolutions shall be deemed to be passed on the date of AGM subject to receipt of requisite number of votes in favor of the resolution(s).
16. Members are requested to carefully read the "Procedure and Instructions for e-voting" given below:
 - i. **START AND END TIME:** The voting period will begin on **Wednesday, 10th June 2026 (9:00 AM IST)** and ends on **Friday, 12th June 2026 (5:00 PM IST)**. During this period, the Shareholders of the Company are being provided the platform to cast their vote electronically. The e-voting module shall be disabled by Right2Vote for voting thereafter.
 - ii. **WEBSITE LINK:** The Shareholders should log on to the e-voting website <https://right2vote.in/login/> during the voting period.
 - iii. **USER ID:** Enter your Email ID. **Your Email ID is your user ID.** Kindly ensure you use the same Email ID as notified to the company in KYC.

You will also receive an INVITE mail from Right2Vote on this email ID and the mail will have the link, user ID and other details mentioned. Do not try to log in with mobile number if you have received the invite on the email.

- iv. **PASSWORD:** Press GET OTP. OTP (One Time Password) would be **delivered on your Email.** The OTP is the password. Once you enter the OTP and press Sign In, you would be logged in.
- v. **VOTING PAGE:** Once logged in, you would be directed to VOTER page. Here you would see the poll from the Company listed. You would also see the logo of the company along with the name. Click on the poll and you would be taken to voting page.
- vi. **OPTIONS:** On the voting page, you will see all the items to be voted upon. Against each item, following options would be available:
 - a. APPROVE/ ACCEPT / YES
 - b. REJECT / NO
 - c. ABSTAIN



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Select the option APPROVE or REJECT, as desired. The option APPROVE implies that you assent to the respective item and option REJECT implies that you dissent to the respective item. The shareholder can also select ABSTAIN. In that case, shareholder, shall be deemed to have abstained from voting for that respective item.

- vii. **CONFIRMATION:** After selecting the option, click on "DONE". You would receive a "THANK YOU" message on the screen. This is a confirmation that your vote has been recorded.
- viii. **VOTE RECORD:** You can anytime check what you voted or how your vote has been recorded by clicking on MORE on VOTER page and selecting VOTE RECORD. You can also take a printout from here.
- ix. **MOBILE APP:** Apart from the website, votes can also cast using Right2Vote's mobile app: 'Right2Vote', available for android based mobile phones. (App link: <https://right2vote.in/getapp/>)

CONTACT US: In case you have any queries or issues regarding e-voting, write an email to contact@Right2vote.in

Note:

Any query or issues written from the mail-id other than registered mail-id shall not be entertained and addressed. Company or E-voting Agency shall not be held responsible.

For INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

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SECRETARY AND DIRECTOR
DIN: 08517361**

**RISHI PARTAP BHASIN
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